

# AGENDA

## ORGANIZATIONAL MEETING - JANUARY 4, 2021

CALL MEETING TO ORDER:

STATEMENT BY SUPERVISOR THAT SINCE AGENDAS ARE AVAILABLE TO THE AUDIENCE, HE WILL GO THROUGH EACH ITEM AND ON TO THE NEXT, UNLESS THERE IS A NEED FOR A DISCUSSION. THE ROLL-CALL VOTES WILL BE WAIVED UNLESS CALLED FOR BY A MEMBER OF THE BOARD.

1. RESOLUTION 1-21: MOTION BY

RESOLVED, that the salaries for the Elected Officials for the Town of Gates for the year 2021 be and hereby are adopted as set in the Annual Budget for the year, as follows:

Supervisor Cosmo A. Giunta	\$ 85,982
Councilman Lee A. Cordero	\$ 15,439
Councilman Christopher B. DiPonzio	\$ 15,439
Councilman Andrew Loughlin	\$ 15,439
Councilman Steve Tucciarello	\$ 15,439
Administrative Town Justice Peter Papatelli	\$ 38,729
Town Justice Frank Cassara	\$ 37,236

Seconded by  
VOTE:

2. RESOLUTION 2-21: MOTION BY

RESOLVED, that Dan Schum be and hereby is appointed as Town Attorney for the year 2021, at a salary of \$ 50,000.

Seconded by  
VOTE:

3. RESOLUTION 3-21: MOTION BY

RESOLVED, that Michael Wall of 947 Wegman Road be and hereby is appointed Chairperson of the Gates Planning Board for the year 2021; and

FURTHER RESOLVED, that Lily Alberto be and hereby is appointed as Secretary to the Gates Planning Board for the year 2021 at an stipend rate of \$325 / per meeting attended

Seconded by  
VOTE:

4. RESOLUTION 4-21: MOTION BY

RESOLVED, that Christine Maurice of 13 Loderdale Dr. be and hereby is appointed Chairperson of the Gates Zoning Board of Appeals for the year 2021; and

FURTHER RESOLVED, that Robert MacClaren be appointing Zoning Board Attorney for 2021 at an annual salary of \$ 10,500; and

FURTHER RESOLVED, that Clare Goodwin be and hereby is appointed as Secretary to the Gates Zoning Board of Appeals for the year 2021 at an stipend rate of \$325 / per meeting attended.

Seconded by  
VOTE:

5. RESOLUTION 5-21 : MOTION BY

RESOLVED, that Rhoda Ride of 1 Floralton Dr. be and hereby is appointed Chairperson to Recreation & Parks Commission for year 2021; and

FURTHER RESOLVED, that Valerie Young be and hereby is appointed as Secretary to the Gates Recreation and Parks Commission for the 2021 at an stipend rate of \$325 / per meeting attended.

Seconded by  
VOTE:

6. RESOLUTION 6-21 : MOTION BY

RESOLVED, that Romeo Delucia of 3335 Buffalo Rd. be and hereby is appointed Chairperson to Conservation Advisory Board for year 2021; and

FURTHER RESOLVED, that Emily Leone be and hereby is appointed as Secretary to the Gates Conservation Advisory Board for the year 2021 at an stipend rate of \$325 / per meeting attended.

Seconded by  
VOTE:

7. RESOLUTION 7-21 : MOTION BY

RESOLVED, that the Firm of EFPR GROUP CPAs, be appointed as Auditors for the Town of Gates to serve at the pleasure of the Town Board for the year 2021 on a Retainer basis - the amount not to exceed that which has been budgeted of \$18,250 .

Seconded by  
VOTE:

8. RESOLUTION 8-21: MOTION BY

RESOLVED, that the Firm of Costich Engineering, D.P.C be retained as Consulting Engineers for the Town of Gates for the year 2021 to be paid in accordance with the rate schedule set forth in their letter dated December 14, 2020 .

Seconded by  
VOTE:

9. RESOLUTION 9-21: MOTION BY

RESOLVED, that pursuant to Section 53a & 53c of the New York State Suburban Town Law, Kurt Rappazzo be and hereby is appointed to the position of Director of Public Works and Highway Superintendent for the year 2021 at an annual salary of \$88,408.

Seconded by  
VOTE:

10. RESOLUTION 10-21: MOTION BY

RESOLVED, that MaryAnn Mazurek be and hereby is appointed as Chief Court Clerk for the year 2021 at an annual salary of \$53,582; and

FURTHER RESOLVED, that Shelley Conradt be and hereby is appointed as part-time Deputy Chief Court Clerk and Court Clerk for Town Justice Frank Cassara for the year 2021 at an annual salary of \$35,000; and

FURTHER RESOLVED, that Teresa Marko be and hereby is appointed Court Clerk for Town Justice Peter Pupatelli for the year 2021 at an hourly rate of \$22.48.

Seconded by  
VOTE:

11. RESOLUTION 11-21: MOTION BY

RESOLVED, that Jason Kretchmer, and Brian Mazurek be and hereby are appointed as Court Attendants for the year 2021 at an annual salary of \$5,724 .

Seconded by  
VOTE:

12. RESOLUTION 12-21: MOTION BY

RESOLVED, that the base salary for the Gates Chief of Police James VanBrederode for the year 2021 be set at \$132,380 plus all benefits of the Police contract with the exception of overtime; and

FURTHER RESOLVED, that the base salary for Lieutenants Robert Long and David Sapienza for 2021 be set at \$111,098 plus all benefits of the Police Contract.

Seconded by  
VOTE:

13. RESOLUTION 13-21: MOTION BY

RESOLVED, that the Town Board does hereby authorize the payment of \$1,100 clothing allowance for Plain Clothes Officers in the Gates Police Department for the year 2021.

Seconded by  
VOTE:

14. RESOLUTION 14-21: MOTION BY

RESOLVED, that Ronald Schmid be and hereby is appointed Bingo and Games of Chance Inspector for the Town of Gates for the year 2021 at an annual salary of \$8,102.

Seconded by  
VOTE

15. RESOLUTION 15-21: MOTION BY

RESOLVED, that pursuant to Section 20 of the New York State Town Law, Veronica Owens be and hereby is appointed to the position of Town Clerk and Receiver of Taxes effective January 1, 2021 at an annual salary of \$58,905; and

FURTHER RESOLVED, that Mackenzie Meyer is hereby appointed to Deputy Town Clerk effective January 1, 2021 at an annual salary of \$35,700; and

FURTHER RESOLVED, that Sarah Lobene is hereby appointed to Deputy Tax Receiver effective January 1, 2021 at an annual salary of \$35,700.

Seconded by  
VOTE:

16. RESOLUTION 16-21: MOTION BY

RESOLVED, that the following individuals be and hereby are appointed as members of the Gates Special Police for 2021 Rebecca Leonard Special Police Coordinator; Cosmo V. Giunta, Duane Henry, Ekrem Ozcelik, Yasin Sari, Michele Silivestro, and Adele Vigil.

Seconded by  
VOTE:

17. RESOLUTION 17-20: MOTION BY

RESOLVED, that pursuant to Section 20 of the New York State Town Law, Jeffrey McNulty be and hereby is appointed to the position of Fire Marshal for the Town of Gates for the year 2021, effective January 1, 2021 at an annual salary of \$55,275.

Seconded by  
VOTE:

18. RESOLUTION 18-21: MOTION BY

RESOLVED, that pursuant to Section 53a and 53c of the New York State Town Law, Daniel Hoock is hereby appointed to the position of Recreation and Parks Director, for the Town of Gates for the year 2021 at an annual salary of \$72,872.

Seconded by  
VOTE:

19. RESOLUTION 19-21: MOTION BY

RESOLVED, that William Gillette be and hereby is appointed Historian for the Town of Gates for the year 2021 at an annual salary of \$ 10,500.

Seconded by  
VOTE:

20. RESOLUTION 20-21: MOTION BY

RESOLVED, that the Supervisor is hereby authorized to continue the Petty Cash Fund for the Recreation and Parks Department for the year 2021 in the amount of \$100; and

FURTHER RESOLVED, that the Supervisor is authorized to continue the Petty Cash Fund for the Town Clerk's Department for the year 2021 in the amount of \$500, pursuant to Town Law 64-1-a; and

FURTHER RESOLVED, that the Supervisor is authorized to continue a Petty Cash Fund for the Justice Court for the year 2021 in the amount of \$50.00.

Seconded by  
VOTE:

21. RESOLUTION 21-21: MOTION BY

RESOLVED, that the Gates Town Board authorizes the payment of mileage for the use of private cars in the course of official duties at the rate of \$.56 cents per mile, and

FURTHER RESOLVED that a claim for payment of mileage is to be made on proper Town voucher and the same to be filed with the Town Finance Director and audited by the Town Board.

Seconded by  
VOTE:

22. RESOLUTION 22-21: MOTION BY

RESOLVED, that the regular meeting nights of the Gates Town Board be designated as the first Monday of each month or at such other time as may be designated by the Board. All meetings to convene at 7:30 P.M. and all meetings to be held at the Gates Town Hall in the Community Center Meeting Room, 1605 Buffalo Road, unless the location and/or time is changed by Town Board Resolution. Special Meetings may be held on call pursuant to Town Law, and

FURTHER RESOLVED, that three regular Town Board meetings which usually are held on the first Monday of the month be rescheduled as follows: Monday, July 5<sup>th</sup> to Tues July 6<sup>th</sup> ( due to 4<sup>th</sup> of July observed), Monday, September 6<sup>th</sup> to Tuesday, September 7<sup>th</sup> (due to Labor Day) and Monday, November 1<sup>st</sup> to Wednesday, November 3<sup>rd</sup> (due to Election Day).

Seconded by  
VOTE:

23. RESOLUTION 23-21: MOTION BY

RESOLVED, that the Town Hall hours be set as follows for the year 2021 Monday through Friday 8:00 A.M. to 5:00 P.M. In addition, the Town Clerk's Office will remain open from 5:00 P.M. to 7:00 P.M. on Wednesday, February 10 and Friday, October 1 , 2021 for the purpose of tax payments.

Seconded by  
VOTE:

24. RESOLUTION 24-21: MOTION BY

RESOLVED, that the Official Newspaper for the Town of Gates for the year 2021 be and hereby is designated as the Messenger Post and the Rochester Democrat & Chronicle

Seconded by  
VOTE:

25. RESOLUTION 25-21: MOTION BY

RESOLVED, that the Official Depositor Banks for the Town of Gates for the year 2021 be designated as follows: J.P. Morgan Chase Bank, M & T Bank and NYCLASS.

Seconded by  
VOTE

26. RESOLUTION 26-21: MOTION BY

RESOLVED, that pursuant to Section 20, Subdivision 1a of Town Law, Sande Macaluso be hereby appointed Civil Officer for the Town of Gates for the year 2021; and

FURTHER RESOLVED, that this individual is to serve at no remuneration but he shall be entitled to collect the statutory fees allowed by Law in civil actions and proceedings. This appointment is for an indefinite term, and he shall serve at the pleasure of the Town Board and is required to take their Oath of Office with the Town Clerk, and

FURTHER RESOLVED, that Mic Silivestro be appointed as Code Enforcer / Dog Control Officer for the year 2021 at an annual salary of \$48,405 and Cosmo V. Giunta be appointed as Assistant Dog Control Officer for the purpose of issuing Appearance Tickets, under Section 114-4 of the Agriculture and Markets Law.

Seconded by  
VOTE:

27. RESOLUTION 27-21: MOTION BY

RESOLVED, that all Town employees, except for personnel covered by Union Contract, shall receive thirteen (13) paid Holidays and those Holidays shall be as follows for the year 2021:

January 1<sup>st</sup> (New Year's Day); January 18<sup>th</sup> (Martin Luther King Day); February 15<sup>th</sup> (Presidents Day); April 2<sup>nd</sup> (Good Friday); May 31<sup>st</sup> (Memorial Day); July 5<sup>th</sup> ( Independence Day observed); September 6<sup>th</sup> (Labor Day); October 11<sup>th</sup> (Columbus Day); November 2<sup>rd</sup> (Election Day); November 11<sup>th</sup> (Veterans' Day); November 25<sup>th</sup> (Thanksgiving Day); November 26<sup>th</sup> (Thanksgiving Floating Holiday); December 24<sup>th</sup> (Christmas Observed)

FURTHER RESOLVED, that any other Holidays, either for a full day or part of a day, may be granted depending upon circumstances, on the recommendation of the Supervisor and subject to Town Board approval.

Seconded by  
VOTE:

28. RESOLUTION 28-21: MOTION BY

RESOLVED, that the members of the Gates Town Board are designated as Ex-Officio members of the regular Boards and Commissions of the Town of Gates, and

FURTHER RESOLVED, that the members of the Town Board are designated as liaison from the Town Board to the individual Boards and Commissions as follows:

Supervisor Giunta	- Zoning Board of Appeals, Historic Preservation Commission
Councilman Cordero	- Planning Board
Councilman DiPonzio	- Recreation & Parks Commission
Councilman Loughlin	- Library Board
Councilman Tucciarello	- Conservation Advisory Board

Seconded by  
VOTE:

29. RESOLUTION 29-21: MOTION BY

RESOLVED, that the Town Board affirms the Supervisor's selection of Councilman DiPonzio as Deputy Supervisor for the year 2021 under Section 42 of Town Law.

Seconded by  
VOTE

30. RESOLUTION 30-21 MOTION BY

RESOLVED, that the salary for Lily Alberto, Confidential Secretary be set an hourly rate of \$22.44 for the year 2021; and

FURTHER RESOLVED, that the Confidential Secretary is to serve at the pleasure of the Supervisor.

Seconded by  
VOTE:

31. RESOLUTION 31-21: MOTION BY

RESOLVED, that the Town Board approve the Department of Public Works 2021 Permit and Inspection Fee and the Town Clerk Fee schedules. A copy of the new fee schedule can be found in the Town Clerk's office.

Seconded by  
VOTE: