

Comprehensive Plan Update Board Meeting
Thursday June 30 6:00-8:00p
Gates Town Hall Annex

MINUTES

Board members present: Ed Mauro, Patty Redfern, Brom Bianchi, Virginia McIntyre, Steve Zimmer, Chris Maurice (Chair).
Absent: Mike Wall

Others present: none

The meeting started at 6:10pm
The minutes of the previous meeting, June 16, 2022 were accepted unanimously.

Plan section assignments – No workload re-distributions are necessary. Members are all progressing on their section(s).

What is the plan for assembling the final document? Who is creating the Word document?

Structure of updated plan.

There was quite a bit of discussion on the format of the plan. The conversation covered (but is not limited to): how closely the format of the new plan will follow the format of the current plan, adding Table of Contents, Introduction, Executive Summary. Where to position the Visions, goals and actions in the document. Final decisions still to be made. Virginia offered to take a stab at creating a format incorporating the ideas discussed.

Data update update – There are three charts in the current plan for which the source of the data cannot be found. The person or persons thought to have created the charts in 2017 are no longer available. The charts are: 7A, 7B and 8: Limited Industrial Parks, General Industrial Parks, and Plazas located in Gates. The level of detail in these charts: acreage and amount of that acreage that is undevelopable is not necessary for the purposes of the Plan, and the Board agreed to end the search for this data and omit these charts from the revised Plan.

Updated sections review.

First drafts were presented, but we did not get through all of them before the end of the meeting. We will pick up where we left off at our next board meeting.

In the sections we did review there were, if any, minor tweaks or additions suggested, and we'll come back to those at our next meeting. The progress made on the Plan in these first drafts is substantial. Kudos to those members who presented their sections – great work.

The Master plan **Ed**
Overview **Steve**
Industry, Bus, Commerce **Ed**
Residential Land Use **Brom, Patty**
Industrial Land Use **Steve**
Commercial Land Use **Steve**
Open Space/Recreation **Brom, Patty**
Transportation **Virginia**
Other Facilities **Virginia**
Unique Attractions **Virginia**
Conservation Board (include with Open Space) **Brom**
Appendix: Community Input: Public Forum and Focus Groups **Chris**
Appendix: updated Zoning, Land Use and Features maps **Mike**

The next meeting was scheduled in two weeks, June 13.

The meeting adjourned at the scheduled time of 8:00 as some members had to leave. A few members stayed until 8:30 to finish up the presentation Virginia had started on Transportation, Other Facilities and Unique Attractions.
We will be reviewing all the sections again before finalizing them.