

AGENDA
ORGANIZATIONAL MEETING
TUESDAY, JANUARY 4, 2022

CALL MEETING TO ORDER:

OATH OF OFFICE Supervisor Giunta, Councilman Cordero, Councilman Loughlin,
Judge Papatelli and Judge Cassara

STATEMENT BY SUPERVISOR THAT SINCE AGENDAS ARE AVAILABLE TO THE AUDIENCE, HE WILL GO THROUGH EACH ITEM AND ON TO THE NEXT, UNLESS THERE IS A NEED FOR A DISCUSSION. THE ROLL-CALL VOTES WILL BE WAIVED UNLESS CALLED FOR BY A MEMBER OF THE BOARD.

1. RESOLUTION 1-22: MOTION BY

Seconded by

RESOLVED, that the salaries for the Elected Officials for the Town of Gates for the year 2022 be and hereby are adopted as set in the Annual Budget for the year, as follows:

Supervisor Cosmo A. Giunta	\$ 89,963
Councilman Lee A. Cordero	\$ 15,439
Councilman Christopher B. DiPonzio	\$ 15,439
Councilman Andrew Loughlin	\$ 15,439
Councilman Steve Tucciarello	\$ 15,439
Administrative Town Justice Peter Papatelli	\$ 39,504
Town Justice Frank Cassara	\$ 38,353

VOTE:

2. RESOLUTION 2-22: MOTION BY

Seconded by

RESOLVED, that Dan Schum be and hereby is appointed as Town Attorney for the year 2022, at a salary of \$ 51,000.

FURTHER RESOLVED, that Robert MacClaren be and hereby is appointed as Deputy Town Attorney for the year 2022, at a salary of \$2,500.

VOTE:

3. RESOLUTION 3-22: MOTION BY

Seconded by

RESOLVED, that Michael Wall of 947 Wegman Road be and hereby is appointed Chairperson of the Gates Planning Board for the year 2022; and

FURTHER RESOLVED, that Lily Alberto be and hereby is appointed as Secretary to the Gates Planning Board for the year 2022 at an stipend rate of \$350 / per meeting attended

VOTE:

4. RESOLUTION 4-22: MOTION BY

Seconded by

RESOLVED, that William Kiley of 29 Burning Bush Dr. be and hereby is appointed Chairperson of the Gates Zoning Board of Appeals for the year 2022; and

FURTHER RESOLVED, that Robert MacClaren be appointing Zoning Board Attorney for 2022 at an annual salary of \$ 10,500; and

FURTHER RESOLVED, that Clare Goodwin be and hereby is appointed as Secretary to the Gates Zoning Board of Appeals for the year 2022 at an stipend rate of \$350 / per meeting attended.

VOTE:

5. RESOLUTION 5-22 : MOTION BY

Seconded by

RESOLVED, that Rhoda Ride of 1 Floralton Dr. be and hereby is appointed Chairperson to Recreation & Parks Commission for year 2022; and

FURTHER RESOLVED, that Valerie Young be and hereby is appointed as Secretary to the Gates Recreation and Parks Commission for the 2022 at an stipend rate of \$350 / per meeting attended.

VOTE:

6. RESOLUTION 6-22 : MOTION BY

Seconded by

RESOLVED, that Romeo Delucia of 3335 Buffalo Rd. be and hereby is appointed Chairperson to Conservation Advisory Board for year 2022; and

FURTHER RESOLVED, that Emily Leone be and hereby is appointed as Secretary to the Gates Conservation Advisory Board for the year 2022 at an stipend rate of \$350 / per meeting attended.

VOTE:

7. RESOLUTION 7-22 : MOTION BY

Seconded by

RESOLVED, that the Firm of EFPR GROUP CPAs, be appointed as Auditors for the Town of Gates to serve at the pleasure of the Town Board for the year 2022 on a Retainer basis - the amount not to exceed that which has been budgeted of \$18,250 .

VOTE:

8. RESOLUTION 8-22: MOTION BY

Seconded by

RESOLVED, that the Firm of Costich Engineering, D.P.C be retained as Consulting Engineers for the Town of Gates for the year 2022 to be paid in accordance with the rate schedule set forth in their letter dated December 4, 2021 .

VOTE:

9. RESOLUTION 9-22: MOTION BY

Seconded by

RESOLVED, that pursuant to Section 53a & 53c of the New York State Suburban Town Law, Kurt Rappazzo be and hereby is appointed to the position of Director of Public Works and Highway Superintendent for the year 2022 at an annual salary of \$89,231.

VOTE:

10. RESOLUTION 10-22: MOTION BY

Seconded by

RESOLVED, that MaryAnn Mazurek be and hereby is appointed as Chief Court Clerk for the year 2022 at an annual salary of \$55,189; and

FURTHER RESOLVED, that Brittany Attwood be and hereby is appointed Court Clerk for Town Justice Peter Pupatelli for the year 2022 at an hourly rate of \$22.50.

FURTHER RESOLVED, that Tracy Cubiotti be and hereby is appointed as Court Clerk for Town Justice Frank Cassara for the year 2022 at an hourly rate of \$21.00.; and

VOTE:

11. RESOLUTION 11-22: MOTION BY

Seconded by

RESOLVED, that Jason Kretchmer, and Brian Mazurek be and hereby are appointed as Court Attendants for the year 2022 at an annual salary of \$6,010 .

VOTE:

12. RESOLUTION 12-22: MOTION BY

Seconded by

RESOLVED, that the base salary for the Gates Chief of Police James VanBrederode for the year 2022 be set at \$137,013 plus all benefits of the Police contract with the exception of overtime; and

FURTHER RESOLVED, that the base salary for Lieutenants Robert Long and David Sapienza for 2022 be set at \$114,986 plus all benefits of the Police Contract.

VOTE:

13. RESOLUTION 13-22: MOTION BY

Seconded by

RESOLVED, that the Town Board does hereby authorize the payment of \$1,100 clothing allowance for Plain Clothes Officers in the Gates Police Department for the year 2022.

VOTE:

14. RESOLUTION 14-22: MOTION BY

Seconded by

RESOLVED, that Ronald Schmid be and hereby is appointed Bingo and Games of Chance Inspector for the Town of Gates for the year 2022 at an annual salary of \$8,102.

VOTE

15. RESOLUTION 15-22: MOTION BY

Seconded by

RESOLVED, that pursuant to Section 20 of the New York State Town Law, Veronica Owens be and hereby is appointed to the position of Town Clerk and Receiver of Taxes effective January 1, 2022 at an annual salary of \$60,967; and

FURTHER RESOLVED, that Mackenzie Meyer is hereby appointed to Deputy Town Clerk effective January 1, 2022 at an annual salary of \$38,021; and

FURTHER RESOLVED, that Sarah Lobene is hereby appointed to Deputy Tax Receiver effective January 1, 2022 at an annual salary of \$38,021.

VOTE:

16. RESOLUTION 16-22: MOTION BY

Seconded by

RESOLVED, that the following individuals be and hereby are appointed as members of the Gates Special Police for 2022 Rebecca Leonard Special Police Coordinator; Cosmo V. Giunta, Duane Henry, Ekrem Ozcelik, Yasin Sari, Michele Silivestro, Giordano Alberto and Adele Vigil.

VOTE:

17. RESOLUTION 17-22: MOTION BY

Seconded by

RESOLVED, that pursuant to Section 20 of the New York State Town Law, Salvatore Montemurro be and hereby is appointed to the position of Fire Marshal for the Town of Gates for the year 2022, effective January 1, 2022 at an annual salary of \$49,440.

VOTE:

18. RESOLUTION 18-22: MOTION BY

Seconded by

RESOLVED, that pursuant to Section 53a and 53c of the New York State Town Law, Daniel Hoock is hereby appointed to the position of Recreation and Parks Director, for the Town of Gates for the year 2022 at an annual salary of \$72,872.

VOTE:

19. RESOLUTION 19-22: MOTION BY

Seconded by

RESOLVED, that William Gillette be and hereby is appointed Historian for the Town of Gates for the year 2022 at an annual salary of \$ 10,815.

VOTE:

20. RESOLUTION 20-22: MOTION BY

Seconded by

RESOLVED, that the Supervisor is hereby authorized to continue the Petty Cash Fund for the Recreation and Parks Department for the year 2022 in the amount of \$100; and

FURTHER RESOLVED, that the Supervisor is authorized to continue the Petty Cash Fund for the Town Clerk's Department for the year 2022 in the amount of \$500, pursuant to Town Law 64-1-a; and

FURTHER RESOLVED, that the Supervisor is authorized to continue a Petty Cash Fund for the Justice Court for the year 2022 in the amount of \$50.00.

VOTE:

21. RESOLUTION 21-22: MOTION BY

Seconded by

RESOLVED, that the Gates Town Board authorizes the payment of mileage for the use of private cars in the course of official duties at the rate of \$.58.5 cents per mile, and

FURTHER RESOLVED that a claim for payment of mileage is to be made on proper Town voucher and the same to be filed with the Town Finance Director and audited by the Town Board.

VOTE:

22. RESOLUTION 22-22: MOTION BY

Seconded by

RESOLVED, that the regular meeting nights of the Gates Town Board be designated as the first Monday of each month or at such other time as may be designated by the Board. All meetings to convene at 7:30 P.M. and all meetings to be held at the Gates Town Hall in the Community Center Meeting Room, 1605 Buffalo Road, unless the location and/or time is changed by Town Board Resolution. Special Meetings may be held on call pursuant to Town Law, and

FURTHER RESOLVED, that three regular Town Board meetings which usually are held on the first Monday of the month be rescheduled as follows: Monday, July 4th to Monday, July 11th (due to 4th of July), Monday, September 5th to Tuesday, September 6th (due to Labor Day) and Monday, November 7th to Wednesday, November 9th (due to Election Day).

VOTE:

23. RESOLUTION 23-22: MOTION BY

Seconded by

RESOLVED, that the Town Hall hours be set as follows for the year 2022 Monday through Friday 8:00 A.M. to 5:00 P.M. In addition, the Town Clerk's Office will remain open from 5:00 P.M. to 7:00 P.M. on Wednesday, February 10 and Friday, October 1 , 2021 for the purpose of tax payments.

VOTE:

24. RESOLUTION 24-22: MOTION BY

Seconded by

RESOLVED, that the Official Newspaper for the Town of Gates for the year 2022 be and hereby is designated as the Western NY, The Daily Record and the Rochester Democrat & Chronicle

VOTE:

25. RESOLUTION 25-22: MOTION BY

Seconded by

RESOLVED, that the Official Depositor Banks for the Town of Gates for the year 2022 be designated as follows: J.P. Morgan Chase Bank, M & T Bank and NYCLASS.

VOTE

26. RESOLUTION 26-22: MOTION BY

Seconded by

RESOLVED, that pursuant to Section 20, Subdivision 1a of Town Law, Sande Macaluso be hereby appointed Civil Officer for the Town of Gates for the year 2022; and

FURTHER RESOLVED, that this individual is to serve at no remuneration but he shall be entitled to collect the statutory fees allowed by Law in civil actions and proceedings. This appointment is for an indefinite term, and he shall serve at the pleasure of the Town Board and is required to take their Oath of Office with the Town Clerk, and

FURTHER RESOLVED, that Mic Silivestro be appointed as Code Enforcer / Dog Control Officer for the year 2022 at an annual salary of \$50,348 and Cosmo V. Giunta be appointed as Assistant Dog Control Officer for the purpose of issuing Appearance Tickets, under Section 114-4 of the Agriculture and Markets Law.

VOTE:

27. RESOLUTION 27-22: MOTION BY

Seconded by

RESOLVED, that all Town employees, except for personnel covered by Union Contract, shall receive thirteen (13) paid Holidays and those Holidays shall be as follows for the year 2022:

January 3rd (New Year's Day Observed); January 17th (Martin Luther King Day); February 21st (Presidents Day); April 15th (Good Friday); May 30st (Memorial Day); July 4th (Independence Day); September 5th (Labor Day); October 10th (Columbus Day); November 8th (Election Day); November 11th (Veterans' Day); November 24th (Thanksgiving Day); November 25th (Thanksgiving Floating Holiday); December 26th (Christmas Observed)

FURTHER RESOLVED, that any other Holidays, either for a full day or part of a day, may be granted depending upon circumstances, on the recommendation of the Supervisor and subject to Town Board approval.

VOTE:

28. RESOLUTION 28-22: MOTION BY

Seconded by

RESOLVED, that the members of the Gates Town Board are designated as Ex-Officio members of the regular Boards and Commissions of the Town of Gates, and

FURTHER RESOLVED, that the members of the Town Board are designated as liaison from the Town Board to the individual Boards and Commissions as follows:

Supervisor Giunta	- Planning Board, Historic Preservation Commission
Councilman Cordero	- Zoning Board of Appeals
Councilman DiPonzio	- Conservation Advisory Board
Councilman Loughlin	- Recreation & Parks Commission
Councilman Tucciarello	- Library Board

VOTE:

29. RESOLUTION 29-22: MOTION BY

Seconded by

RESOLVED, that the Town Board affirms the Supervisor's selection of Councilman DiPonzio as Deputy Supervisor for the year 2022 under Section 42 of Town Law.

VOTE

30. RESOLUTION 30-22 MOTION BY

Seconded by

RESOLVED, that the salary for Stephanie Licciardello, Director of Finance be set at an annual salary of \$72,100 for the year 2022; and

FURTHER RESOLVED, that the salary for Lily Alberto, Confidential Secretary be set an hourly rate of \$23.50 for the year 2022; and

FURTHER RESOLVED, that the Director of Finance and Confidential Secretary are to serve at the pleasure of the Supervisor.

VOTE:

31. RESOLUTION 31-22: MOTION BY

Seconded by

RESOLVED, that the Town Board approve the Town Clerk Fee schedules. A copy of the new fee schedule can be found in the Town Clerk's office.

VOTE: