

Comprehensive Plan Update Board Meeting  
July 28,2022 6:00-8:00p  
Gates Town Hall, Large Meeting Room

AGENDA

**Accept minutes** of previous meeting, July 13, 2022

**Typesetting of Document.** Confirm who is lead on this. Goal is to have a “good enough” Word document of the final version of the Plan to hand off to the Town by August 30. (It can be more “professionally” typeset by the Town after that if desired).

**Edit the most current draft.** The most recent updated document is the one sent by Patty on July 18 (The CPUB Plan 2022-draft.docx).  
Go through the draft and address the number of highlighted areas that need to be rewritten, moved, or taken out.

**Add new sections.** There are a couple new sections sent out after Patty sent the draft. Make sure we have all of them.  
Discuss / edit the new sections and group approve adding them.

**Determine Layout of Plan.** Where to put the Objectives and Recommendations.  
Confirm where citations are going.

**Photos to add.** A number of pictures have been sent out to the group already, and there are some more recent ones to consider.

The next meeting is August 11. The goal for that meeting is to tie up any loose ends. Do we need a group meeting, or committee meetings before that?

**Adjourn meeting**

Master Plan first drafts prep team:

The Master plan **Ed**

Overview **Steve**

Industry, Bus, Commerce **Ed**

Residential Land Use **Brom, Patty**

Industrial Land Use **Steve**

Commercial Land Use **Steve**

Open Space/Recreation **Brom, Patty**

Transportation **Virginia**

Other Facilities **Virginia**

Unique Attractions **Virginia**

Conservation Board (include with Open Space) **Brom**

Appendix: Community Input: Public Forum and Focus Groups **Chris**

Appendix: updated Zoning, Land Use and Features maps **Mike**