

Comprehensive Plan Update Board Meeting  
July 13, 2022 2:00-4:00p  
Gates Town Hall Large Meeting Room

MINUTES

CPUB members present: Virginia McIntyre, Patty Redfern, Chris Maurice (Chair), Ed Mauro, Mike Wall, Steve Zimmer  
Absent: Brom Bianchi

Also present: Bill Gillette (Gates Town Historian) for 30 minutes – see below

Meeting started at 2:04.

**Minutes of the previous meeting, June 30, were accepted.**

**Plan sections review:**

- **Review updates to the first draft sections, carried over from our previous meeting.**

Virginia presented the Transportation, Other Facilities and Unique Attractions sections. Some minor revisions agreed on.

Virginia will create an additional section for “Community Services” (to follow the Churches section). Some to include: Gates Park and Rec services to seniors, Campaign D, Gates to Recovery, St. Theodore’s food Pantry. Members will let Virginia know of others they might think of.

Chris presented Appendix A: Community Input

To be resolved in next meeting: does the narrative part of this belong in the beginning of the Plan document, and only the pictures, surveys etc go in the Appendix?

A couple of assignments: Chris to check with Chief Long for the data he cited during our focus group: the increase to the number of police calls in the past few years.

Patty: check with Anna Lippincott for number of public forum flyers the library handed out at the service desk.

**Proposed Plan Layout** – Virginia presented her Transportation, etc sections in a Google docs Report format for the Board’s consideration of that writing tool. Discussion followed as to the benefits of using Word v Google Docs: particularly for auto updates to the index and others. Consensus to use Word. It was recognized that this will be a considerable task for someone(s). Our next meeting will focus on the crafting of the document and we’ll decide on our path forward then.

**Recommendations to be included**

All Board members to prepare recommendations they would like included in the Plan. Prepare drafts to present for Board approval at our next meeting.

**Gates History Center at Dolomite Park-** Bill Gillette joined the meeting at 3:00 for 30 minutes to share with the group his proposal for a use for a portion of the 114 acres donated by Dolomite to the Town. He stressed the importance of preserving the Town's history and educating people about our history.

**Review "completed" Plan with Town Board.** The following dates were chosen for upcoming key milestones:

August 23: have "completed" document ready for Rob's review and input

August 30: send to Town Board members for their review and input

September 6: present final version to Town Board at their September meeting.

### **Schedule next meeting**

The next two meetings were scheduled: 7/28 and 8/11, both 6-8p. Chris to reserve a meeting room.

### **The meeting adjourned at 4:00.**

Master Plan first drafts prep team:

The Master plan **Ed**

Overview **Steve**

Industry, Bus, Commerce **Ed**

Residential Land Use **Brom, Patty**

Industrial Land Use **Steve**

Commercial Land Use **Steve**

Open Space/Recreation **Brom, Patty**

Transportation **Virginia**

Other Facilities **Virginia**

Unique Attractions **Virginia**

Conservation Board (include with Open Space) **Brom**

Appendix: Community Input: Public Forum and Focus Groups **Chris**

Appendix: updated Zoning, Land Use and Features maps **Mike**